

School District No. 54 (BULKLEY VALLEY)

P.O. Box 758

Smithers, B.C.

V0J 2N0

Ph. (250) 877-6820

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"To empower all learners to live the challenges of a diverse and changing world"

April 28, 2010

Ms. Charlene Watts, President
Bulkley Valley Teachers' Union
P.O. Box 2137, Smithers, BC V0J 2N0

Re: Preparation Time - Secondary

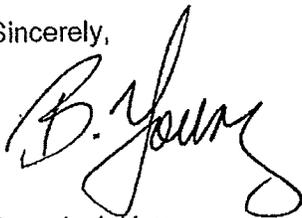
Dear Ms. Watts:

It is our intention, effective September 1, 2010, to organize secondary schools in the following manner:

- a) Assignments for teachers will be calculated on an F.T.E. (10 month) basis. For example, a teacher teaching 4 blocks in one semester only will be considered as having a .5 teaching assignment. This has ramifications for preparation time because as you know, the Collective Agreement states, "Part time teachers teaching 60% or more shall receive prep time pro-rated to their instructional time"
- b) Preparation time for part time secondary employees will be calculated out of 7 blocks. For example, teachers teaching 5 instructional blocks (.63) will have a teaching assignment of .7143 (.71) which includes preparation time.

Thank you for your time in discussing these matters. Please let me know if further clarifications are required.

Sincerely,



Beverly J. Young
Superintendent of Schools

/bw

Cc: ~~Toni Perreault~~, Human Resources Administrator
Steve Richards, Secretary Treasurer
Wendy Mayer, Assistant Secretary Treasurer
Scott Jackson, Houston Secondary School Principal
Jim Cameron, Smithers Secondary School Principal

Letter of Understanding

Between

The Bulkley Valley Teachers' Association

And

The British Columbia Teachers' Federation

And

The Board of School Trustees of School District No. 54 (Bulkley Valley)
(The Board)

And

The British Columbia Public School Employers' Association
(BCPSEA)

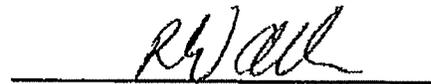
Re: Article D.4: Preparation Time / Personal Leave of Absence

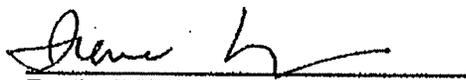
The parties agree that a mid-contract modification as outlined in the attached plan will be offered to full time continuing secondary school teachers in School District No. 54 (Bulkley Valley) covered by the collective agreement between the B.C. Teachers' Federation and the B.C. Public School Employers' Association retro active to September 1, 2005.

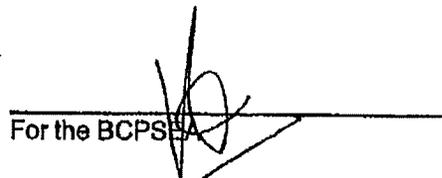
This letter is without prejudice and precedent to any other school district.

Date: May 16, 2006


For the Local


For the Board


For the BCTF


For the BCPSEA

SCHOOL DISTRICT 54 (BULKLEY VALLEY)

Prep Time-Personal Leave Provisions

A. Plan Eligibility

This plan is offered to any teacher who:

1. Is a full time secondary teacher (1.0 F.T.E) at date of application of their personal leave and
2. Currently holds a continuing appointment and assignment.

B. Plan Details

The plan will provide the following provisions for an eligible teacher making application for personal leave in the following school year:

A) Teacher taking leave in the second semester

- If the teacher is taking leave in the second semester and his/her assignment is 4 blocks of teaching in the first semester, he/she will be paid out for his/her prep time by the end of June of that year in an amount equal to the prep time owed for the first semester.
- If the teacher is taking leave in the second semester and his/her assignment is 3 blocks of teaching and one block of prep in the first semester, he/she will be paid at .844 F.T.E. for the first semester.

B) Teacher taking leave in the first semester

- If the teacher is taking leave in the first semester and his/her assignment is 4 blocks of teaching in the second semester, he/she will be paid at 1.0 F.T.E. plus 12.5% for prep time for the second semester.
- If the teacher is taking leave in the first semester and his/her assignment is 3 blocks of teaching and one block of prep in the second semester, he/she will be paid at .844 F.T.E. for the second semester.

Note: One block is equal to 25% of the teaching day, three blocks equals 75%, and four blocks equals 100%.

C. Applications

1. Applications to this plan will be received, in writing, in accordance with Leaves of Absence, Article G.16 -- Extended of the Collective Agreement.
2. If a teacher taking a leave in the second semester owes money from being overpaid in the first semester, the funds owing will be repaid according to a plan agreed to by the teacher and the School District but must be repaid by the end of June of that year.

Note:

The Board reserves the right to refuse the personal leave request if there are any additional costs to the Board.

This plan is without prejudice and does not have any impact on any other article of the Collective Agreement.

Signature

Date

Name (Please Print)